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Monday 14th July 2025

Reminders for This Term & September Routines

Dear Parents and Carers,

I hope this letter finds you all well and that you are looking forward to the summer break. I am writing with an update on a few key routine reminders for September and the end of term.

Class teachers & reports	<ul style="list-style-type: none"> • Letter regarding new class teachers was shared on Friday 11th July • Reports were sent home Friday 11th July- please contact the school office if you wish to have a paper copy • There is an opportunity to pop-in to speak to existing teachers or next year's teachers tomorrow, Tuesday 15th July 330pm-5pm. This is a drop-in session and no appointments are needed. • Tomorrow, Tuesday 15th July children in year 3,4 and 5 will spend the afternoon with their new class teachers. Year 6 will be taught by other staff. All pupils will be dismissed as usual.
End of term routines	<ul style="list-style-type: none"> • Friday 18th July- Class teachers will post via DoJo (in good time) if there are any special messages regarding activities for the last day of term and other end of term routines such as bringing home books etc. • ClassDojo classes will close for this year and our team will be busy setting up new classes. Please save any Class Story photos or key information that you wish to keep. • Lost Property will be on display under the canopy the final week of term
2025-2026 Calendar	<ul style="list-style-type: none"> • Our parent calendar has now been populated on the school website and can be accessed via this link: https://www.dobcroft-jun.sheffield.sch.uk/events
INSET September	<ul style="list-style-type: none"> • 1st and 2nd September are whole school INSET/training days. • All pupils return to school Wednesday 3rd September.
Email or DoJo	<ul style="list-style-type: none"> • Please only use DoJo for quick, informal communication with the class teacher • Anything relating to absence, attendance or general enquiries and concerns should come via email or phone call to the school office. DoJo is not checked routinely, whereas email is.
Drop off routines- September	<ul style="list-style-type: none"> • All gates will open at 8.45am. From this time, the front and back playground will be supervised by a member of staff.

	<ul style="list-style-type: none"> • Year 3 pupils should gather on the back playground- teachers and staff will be there to greet you <i>please refer to the Headteacher Powerpoint for more information</i> https://www.dobcroft-jun.sheffield.sch.uk/page/transition-to-year-3/124918 • Year 5 pupils will enter school on the front playground, under the canopy for the first week only (<i>this is so the back playground is less congested for our new year 3's</i>) • Day 1- Year 4, 5 and 6 pupils should enter school on the front playground and class teachers will come out to greet them. • Day 2- Year 4, 5 and 6 pupils will make their own way to class from 8:45 where class teachers will be there to greet them. • For safety reasons the following are not allowed before school: ball games, playing on the climbing frame, scootering or cycling through the playground. Please dismount from bikes and scooters at the gate. 								
Pick up routines- September	<ul style="list-style-type: none"> • There will be two gates open at 3.30pm- the cinder path gate and the large carpark gate at the bottom of the front playground. • All pupils will be brought onto the front playground by the class teacher and be dismissed from a designated area to adults collecting. <table border="1"> <tr> <td>Year 3</td><td>Flexible field area</td></tr> <tr> <td>Year 4</td><td>Year 4 mobile classroom area</td></tr> <tr> <td>Year 5</td><td>Tyre park area</td></tr> <tr> <td>Year 6</td><td>football/games area</td></tr> </table> <ul style="list-style-type: none"> • Adults will therefore need to come onto the playground to collect their children. We will obviously be as flexible as possible, and are mindful that some adults will be collecting pupils from different year groups or classes. • Teachers will have the details of after school routines for their class; for example attending DASH, going home with a child minder, attending a club. • It is therefore essential that you keep the office up to date with end of day routines in order for us to support safe end of day routines. • 'if your child's pick-up arrangements are due to change in September, please contact the school office by Wednesday 16th July. • If any changes need to be made to end of school routines moving forwards, even for a one-off occasion, please email enquiries@dobcroft-jun.sheffield.sch.uk 	Year 3	Flexible field area	Year 4	Year 4 mobile classroom area	Year 5	Tyre park area	Year 6	football/games area
Year 3	Flexible field area								
Year 4	Year 4 mobile classroom area								
Year 5	Tyre park area								
Year 6	football/games area								
PE kits reminder	<ul style="list-style-type: none"> • All pupils will need their usual PE kit (PLEASE LABEL!) in a bag (labelled) ready for the 3rd September. White T shirt, black bottoms (leggings, shorts, joggers....). Optional Dobcroft hoodies can be ordered from the office. 								
School Uniform reminder	<ul style="list-style-type: none"> • Our school uniform has not changed and all staff are asked to reinforce the policy. • Please be reminded that footwear should be a dark colour (navy, grey, black....) and therefore bright trainers or football boots are not suitable. 								

	<ul style="list-style-type: none"> The uniform policy is available on our website and we thank you for your support in reinforcing it. <p>https://www.dobcroft-jun.sheffield.sch.uk/serve_file/18805103</p>
Lost Property	<ul style="list-style-type: none"> Please note that the lost property will be located on the front playground under the canopy. We will lay out all of the lost property on the last week of each half term on a Wednesday and Thursday. The office will send a text message reminder.
Stationery	<ul style="list-style-type: none"> As in previous years, we would like all pupils, wherever possible, to provide their own stationery including pencil, eraser, ruler, glue stick, whiteboard pen, coloured crayons/pens. Handwriting pens are specific to school so not required. Please don't worry if you are unable to provide all of the above, we have spares in school. We ask that pencil cases are not too big as they tend to take up a lot of room.
School meals/Lunches and snacks	<ul style="list-style-type: none"> If your child brings a packed lunch, we ask that it contains a healthy balance of items (no nuts, sweets or fizzy drinks) Packed lunches are placed on the year group trolley on entering the school. They are then collected from the same place at the end of the school day. PLEASE ask your child to bring them home as we have to throw them away for health and safety reasons if they are not named. Morning snacks should be healthy (no crisps, sweets or chocolate) and class teachers will advise their class where to keep their snacks on the first day. School meals are ordered during registration and should be paid for via parent pay. Please note there is an increase to school meals in September. A separate letter will outline the changes and details.
CCTV	<ul style="list-style-type: none"> Over the summer holidays we are having CCTV fitted to view the external areas of the school grounds as well as the children's cloakrooms and hall. This is for safeguarding and health and safety reasons. Please be reassured that the CCTV forage will only be used in school (if and when needed) and that footage will be erased after 30 days (as per the recommended data protection guidelines).

I hope you find the above information useful. There is also a PowerPoint/video available on our website covering these items which has been prepared for our new Year 3 families:

<https://www.dobcroft-jun.sheffield.sch.uk/page/transition-to-year-3/124918>

If you have any other questions regarding school routines at the end or beginning of term please get in touch. In the meantime, I would like to wish all of the year 6 pupils and families who are leaving us every success for the future and a happy holiday to everyone from all at DJS.

Kind Regards,

Nicola Sexton- Head Teacher