



# Dobcroft Junior School

**Headteacher** - Nicola Sexton (headteacher@dobcroft-jun.sheffield.sch.uk)

**Chair of Governors** – Katherine Oglesby (chair@dobcroft-jun.sheffield.sch.uk)

**Address:** Pingle Road, Sheffield, S7 2LN

**Telephone:** (0114) 236 8075

**Website:** www.dobcroft-jun.sheffield.sch.uk

**Email:** enquiries@dobcroft-jun.sheffield.sch.uk

**Teacher email:** teachers@dobcroft-jun.sheffield.sch.uk

Friday 27<sup>th</sup> June 2025

## Parent Governor Vacancy

Dear Parent and Carers

The school is pleased to inform you that Dobcroft Junior School Governing Board has a vacancy for a reserved place for a Parent or Carer Governor. This is a valuable opportunity for parents and carers to become actively involved in shaping the future of our school and we would love to hear from you if you feel you have the time, skills and enthusiasm to devote to the role.

### About the Role:

Parent Governors play an essential role in supporting the strategic direction of the school, ensuring that the best interests of students are prioritized. They work alongside staff and other governors to contribute to decision-making processes, policy development, and school improvement initiatives. Being a governor is varied at DJS and can comprise of some of the following activities:

Function	Role & expectations
Attending full governing board meetings	Typically, 6 meetings per year (1 each half term) on a Thursday evening-6pm to 8:00 pm. Expectation for governors is to read all papers prior to the meeting and contribute to governor discussion and decision making.
Possibly taking on a key role such as finance governor, SEND governor	All key roles have a role description and come with the responsibility of working with the school in that area, e.g. a termly meeting with the SEND co-ordinator and then reporting back to governors.
Keeping abreast of national guidance	Reading updates from sources such as National Governor Association
Attending statutory and non-statutory training, where appropriate.	For example, safeguarding training, willingness to attend annual governor conference, induction training
Volunteering for small committees, e.g. pay and grading, policy	These committees meet for up to 2 hours between 1-3 times per year.
Undertaking activities in school	These will relate to specific roles, e.g. listening to pupils' views relating to an area of the curriculum

### How to Apply:

If you are interested in becoming a Parent Governor, please complete the attached self-nomination application form and return it to the school office by **FRIDAY 18<sup>TH</sup> JULY**

### Next Steps:

If more than one nomination is received a brief election process will be conducted in September, with details provided nearer the time.

If you have any questions, would like further information, or would like to discuss the role, please do not hesitate to contact Sadia Azam, one of our experienced governors, via the school office enquiries@dobcroft-jun.sheffield.sch.uk.

Thank you for your continued and valuable support of our school.

Kind regards

Katherine Oglesby  
Chair of Governors